

CITY OF MEDFORD CPA APPLICATION BUDGET SUMMARY

PROJECT NAME: _____ APPLICANT: _____

| SUMMARY OF PROJECT COSTS | | | | | | | |
|---|-------------|----------|---------------------------|-------------|-----------------------------|----------------------------|---------------------|
| <i>In addition to this form include a complete itemized budget of all project expenses, including the proposed funding source for each expense, in your submission.</i> | | | | | | | |
| PROPOSED SOURCE | | EXPENSES | | | | | |
| | | STUDY | SOFT COSTS ⁽¹⁾ | ACQUISITION | CONSTRUCTION ⁽²⁾ | CONTINGENCY ⁽³⁾ | SIGN ⁽⁴⁾ |
| 1 | Medford CPA | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| TOTAL PROJECT COSTS | | | | | | | |

(¹) Soft costs include design, professional services, permitting fees, closing costs, legal, etc.
 (²) Construction includes new construction, preservation, rehabilitation, restoration work, and/or accessibility related expenses.
 (³) A 15% contingency is strongly recommended for all construction projects.
 (⁴) Budget needs to include cost of permanent CPA dedication sign if requesting construction funds. Provide estimate or use \$250 as default cost.

| EXPLANATION OF FUNDING SOURCES | | | |
|--|--------|----------------------|--------------------------|
| <i>Please explain the status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please attach documentation from the funding source (e.g., commitment letter, bank statement).</i> | | | |
| | SOURCE | SECURED? (YES/NO) | STATUS OF FUNDING SOURCE |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |